



## **Admissions Process**

Thank you for your interest in joining Pacific University's Social Work Program. The Social Work Program encourages applications from students of diverse populations and backgrounds.

A complete application to the Social Work Program includes the following components:

1. A complete *Application for Admission* form
2. Sophomore standing or above
3. Successful (grade of C- or better) completion of SocWk 201 Principles of Social Work
4. Copy of *Site Supervisor Student Evaluation* for SocWk 201
5. Signed NASW ethics statement (form enclosed)
6. One letter of reference (form enclosed)
7. An Entrance Interview

After the application file is complete and the Entrance Interview has been conducted, the Social Work Program Director will send written notification of the admissions decision. The registrar will also be notified if the student is granted admission to the social work program.

Upon admission to the Social Work Program, students will be enrolled in the Social Work Club on campus and be provided an initial, student membership to NASW. Please see the Social Work Program Handbook for more details on these organizations.

### Steps in the application process:

1. Fill out and submit the attached *Application for Admission* form. Once this form has been submitted, and your other application materials have arrived, you will be contacted, via e-mail, to schedule an Entrance Interview.

A complete Application for Admission form should have the following documents attached:

- a. A copy of your *Site Supervisor Student Evaluation* for SocWk 201
- b. A signed NASW ethics statement
- c. A Personal Statement

2. Please have one letter of reference sent to:

Director  
Social Work Program  
Pacific University  
2043 College Way  
Forest Grove, OR 97116

The letter of reference form is attached.

The person you ask to write on your behalf should be able to speak to your academic and/or professional capabilities and your potential as a social work student.

Note: your application to the SWP will not be considered complete until this letter is submitted. Please plan accordingly.

What to expect at your Entrance Interview:

Once your application is complete, the Director will contact you to set an interview date. The purpose of the interview is to discuss the content of your application packet, including your personal statement. You will also be given an opportunity to ask any questions that you may have about the program.

The Entrance Interview will be conducted by the Social Work Program Director and additional program representatives as determined by the Director.

Notice of Admission:

You will be sent a written admissions decision within (14) days of your Entrance Interview. There are three possible decision outcomes:

1. Admission
2. Probationary Admission
3. Denial of Admission

Please see the Social Work Program Handbook for further details on each decision outcome, an appeals process, and for information on maintaining good standing within the Program.

Questions:

If you have questions or concerns during the Social Work Program application process, please contact a Social Work faculty member.

## Social Work Program Application Checklist

This checklist is provided to help applicants ensure that their application files are complete. You do not need to submit this form, it is for your use only.

- I am of sophomore standing or above
- I have successfully (grade of C- or better) completed  
SocWk 201 Principles of Social Work
- I have submitted copy of my *Site Supervisor Student Evaluation* for SocWk 201
- I have submitted a complete *Application for Admission* form.
- I have submitted my Personal Statement.
- I have signed and submitted the NASW ethics statement
- I have arranged for one letter of reference to be sent to the SWP Director
- I have scheduled my Entrance Interview



## Application for Admission

Please print or type:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

UC Box: \_\_\_\_\_

Pacific University Student ID: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

Transfer Student:  No

Yes → if yes, please list your previous school(s):

Anticipated graduation date (month and year): \_\_\_\_\_

Date enrolled in SocWk 201 : Semester: F or S Year: 20\_\_\_\_ Course Grade: \_\_\_\_  
(Please submit a copy of your SocWk 201 *Site Supervisor Student Evaluation*)

1. Please list any other social work courses you have taken, at Pacific or elsewhere:

2. Have you ever been placed on academic probation? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain:

3. Do you have any physical or emotional differences that might affect (positively or negatively) your ability to practice social work?

No

Yes → if yes, please explain:

4. Have you ever been convicted of a felony?

No

Yes → if yes, please explain:

5. Please describe any employment experiences that you have had, if any, that relate to social work:

6. Please describe any volunteer or community experiences you have had, if any, that relate to social work:

7. Do you have any questions or concerns that you would like to have addressed at your Entrance Interview?

8. Please attach a Personal Statement.

The Personal Statement should be approximately 2-3 pages, double spaced. Please ensure that your name is on the statement.

Your Personal Statement should address the following questions:

- Why do you want to major in social work? What personal, academic, work, volunteer, or community experiences influenced this decision?
- What social problems are of particular concern to you? What do you see as a contribution that social work can make to alleviate these problems?
- What qualities, attributes, skills and strengths do you have that will help your work as a social worker? How will you build these strengths?
- What are your areas of professional weakness? How do you plan to develop and improve in these areas?

I affirm that the information provided on this form is accurate and I understand that it is to be reviewed by the Director of the Social Work program and, at the Director's discretion, the faculty of the Department of Sociology, Anthropology, and Social Work.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form and all other application materials should be submitted to:

Director  
Social Work Program  
Pacific University  
2043 College Way  
Forest Grove, OR 97116

## **Affirmation of the NASW Code of Ethics**

I hereby affirm and agree that I have read and will abide by the Code of Ethics of the National Association of Social Workers and agree to submit to professional review proceedings for any alleged violation of the same in accordance with NASW bylaws.

Note: A copy of the NASW Code of Ethics is included in the Social Work Program Handbook and is available online at [www.socialworkers.org](http://www.socialworkers.org).

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Pacific University Social Work Program  
Letter of Reference

Student Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

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To the evaluator: The above named student has applied for admission to the Pacific University undergraduate Social Work Program. This is an academically challenging program with multiple field experiences and a rigorous practicum. Therefore, students in the program need to be mature, motivated, self-aware, responsible and committed to social justice. We recognize that students come to the program with varied backgrounds and we celebrate that diversity while at the same time wanting to admit students who are prepared at a beginning level to engage in social work education. With this in mind, please complete the following questions. Additional comments are welcome and can be attached to this form. Thank you for your time and thoughtful responses.

Evaluator Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Employer: \_\_\_\_\_

1. How long have you known the applicant and in what capacity?

2. Please rate the applicant's ability to express her/himself verbally.

Poor 1 2 3 4 5 6 7 Excellent

\_\_unable to judge applicant's ability to express her/himself verbally

3. Please rate the applicant's ability to express her/himself in writing.

Poor 1 2 3 4 5 6 7 Excellent

\_\_unable to judge applicant's ability express her/himself in writing

4. Please rate the applicant's ability to work with diverse groups/individuals.

Poor 1 2 3 4 5 6 7 Excellent

\_\_unable to judge applicant's ability to work with diverse groups



