

**DEPOSIT TRANSMITTAL**  
**(CASH & CHECKS)**

Date: \_\_\_\_\_ Department: \_\_\_\_\_ Cash Rept: \_\_\_\_\_

<b>Cash Code:</b>	<b>GL Revenue Account #:</b>	<b>Amount:</b>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

**Total Transmitted \$ \_\_\_\_\_**

**CASH IN DEPOSIT**

**CHECKS IN DEPOSIT**

	<b>Amount:</b>	<b>Name:</b>	<b>Check #</b>	<b>Amount:</b>
100'S	_____	_____	_____	_____
50'S	_____	_____	_____	_____
20'S	_____	_____	_____	_____
10'S	_____	_____	_____	_____
5'S	_____	_____	_____	_____
1'S	_____	_____	_____	_____
COIN: 1's	_____	_____	_____	_____
50c	_____	_____	_____	_____
25c	_____	_____	_____	_____
10c	_____	_____	_____	_____
5c	_____	_____	_____	_____
1c	_____	_____	_____	_____

Cash \$ \_\_\_\_\_

Total Checks: \_\_\_\_\_

**TOTAL CASH & CHECKS TRANSMITTED: \$ \_\_\_\_\_ (should match above)**

Collected as \_\_\_\_\_ Signature \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_