

Pacific University
3-Year Operational & Strategic Initiative Budget Timeline

Fiscal Years 2010/11 thru 2012/13

Revised - 10/23/2009, Final (Version #5)

| | Item | Responsible | Month | Start Date | Due/End Date |
|-----------|---|--|---------|--|---|
| 1 | <p><u>Summary of FY 2008/09 Accomplishments</u></p> <ul style="list-style-type: none"> Academic & Support Areas; Funded and Non-Funded Operational & Strategic Accomplishments Summarize Accomplishments for Presentation to Board and Campus; post on web | All Areas Budget Office | Jul/Aug | Jul 6, 09 Aug 3, 09 | Aug 7, 09 Aug 31, 09 |
| 2 | <p><u>Tuition Modeling Group</u></p> <ul style="list-style-type: none"> Organize group and gather information Review data and propose rates | Student Life | Aug/Oct | Aug 1, 09 | Oct 15, 09 |
| 3 | <p><u>2010/11 thru 2012/13 Operational Budget Projections</u></p> <ul style="list-style-type: none"> Submit Revenues and Mandatory, Critical, and Non-Mandatory Expenses for 2010/11 Submit Revenues and Mandatory Expenses for 2011/12 and 2012/13 Submit grants and contracts financial information for restricted accounts (details to come) Compile and summarize budget information | All Areas All Areas All Areas (as applicable) Budget Office | Sep/Oct | Sep 8, 09 Sep 8, 09 Sep 8, 09 Nov 2, 09 | Oct 30, 09 Oct 30, 09 Oct 30, 09 Nov 21, 09 |
| 4 | <p><u>2010/11 thru 2012/13 All Strategic Initiatives (Academic and Support Areas)</u></p> <ul style="list-style-type: none"> Postponed until after Listening Tours | TBD | TBD | TBD | TBD |
| 5 | <p><u>Efficiencies Review Process</u></p> <ul style="list-style-type: none"> Prepare Efficiency template Review with VP Prepare summary report and review with President and Cabinet | All Areas All Areas Budget Office | Nov/Dec | Oct 27, 09 Nov 18, 09 Dec 11, 09 | Nov 18, 09 Dec 10, 09 Dec 18, 09 |
| 6 | Board Approves Modeled Operational 2010/11 Revenue Budget & Reviews 2011/12 & 2012/13 Revenue Budgets | Board of Trustees | Dec | N/A | Dec 4, 09 |
| 7 | <p><u>Balance Operational & SI 3-Yr Budgets</u></p> <ul style="list-style-type: none"> Reconcile, review, and adjust as required to balance draft budgets Prepare University budget summary and Board reports and presentations | VP's & Budget Office Budget Office | Nov/Feb | Nov 30, 09 Feb 8, 10 | Feb 5, 10 Feb 19, 10 |
| 8 | Board Approves 2010/11 Budget Plan & Reviews 2011/12 & 2012/13 Modeled Budgets | Board of Trustees | Mar | N/A | Mar 5, 10 |
| 9 | <p><u>Budget Advisory Committee</u></p> <ul style="list-style-type: none"> Receive Operational & Strategic Budget Updates Strategic Budget Review and Input – after attending presentations of Strategic Initiatives on Nov 19; meet to provide advisory information to University Council and President's Cabinet according to the Handbook Spring Budget Forum | BAC | Oct/Feb | Oct 1, 09 Nov 20, 09 N/A | Feb 5, 10 Feb 5, 10 Feb 25, 10 |
| 10 | Board Confirms Budget Plans for 2010/11 thru 2012/13 | Board of Trustees | May | N/A | May 21, 10 |