

## UNOFFICIAL TRANSCRIPT REQUEST

Unofficial transcripts are issued **only to currently enrolled** students and must be picked up at the Registrar's Office.

NOTE: Please allow a MINIMUM of 2 working days for preparation.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ID# \_\_\_\_\_ SS# \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

Your Signature (Required) \_\_\_\_\_

Business Office Verification: \_\_\_\_\_  
Student Accounts                      Loans

Registrar's Verification: \_\_\_\_\_

Mailing Address: Registrar's Office, Pacific University, 2043 College Way, Forest Grove, OR 97116.  
Fax Number: (503) 352-2950. Please confirm receipt of your fax by calling (503) 352-2793.

Rev. 05/04