

**BYLAWS OF THE
PACIFIC UNIVERSITY EDUCATION CONSORTIUM
Revised 4/16/03**

Article I **Name:** Pacific University Education Consortium

Article II **Purpose**

Section 1 These bylaws outline roles, responsibilities, and procedures under which a consortium of educators, including (1) representatives from educational practitioners who deal directly with pupils in schools; (2) representatives from school district management; (3) representatives from Pacific University faculty, and (4) representatives from Pacific University students enrolled in education programs, will engage in program development for the College of Education, leading to implementation of the Oregon Teacher Standards and Practices Commission's STANDARDS FOR PROGRAM APPROVAL, OAR 584-017-0020.

Section 2 These bylaws are concerned with (1) membership, (2) operating procedures, (3) Consortium responsibilities, (4) officers, (5) committees, (6) finance, (8) amendments, and (9) dissolution and reorganization.

Article III **Membership**

Section 1 The Joint Consortium shall be composed of a Forest Grove Campus Consortium and a Lane County Campus Consortium, which will provide equal representation from both campuses. The Campus Consortia shall meet separately twice a year, in the fall and spring, and the Joint Consortium shall meet once yearly in April or May.

Section 2 Membership in each Campus Consortium shall consist of two representatives from each of the following four divisions:

- (a) Teachers, as selected by two professional organizations, one per organization.
- (b) Administrators, as selected by two school district superintendents, one per school district.
- (c) Representatives of students enrolled in teacher preparation programs at Pacific University, as selected by candidates in the relevant preparation program. One representative from the undergraduate program and one representative from any of the graduate programs shall be selected for each Campus Consortium.

- (d) Representatives of the faculty of Pacific University. The Dean of the College of Education shall appoint four faculty members, two from each campus, to serve on the appropriate Campus Consortium.

Section 3 Membership in the Joint Consortium shall consist of all members of each Campus Consortium.

Section 4 When appointing representatives, appointing bodies shall consider minority representation. In the event that minority representation is not appointed, the Dean of the College of Education shall appoint minority representation from community organizations.

Section 5 Each year at the fall meetings of the Campus Consortia, new members shall take part in an orientation session on their roles as representatives of specific constituencies, and on the role of the Consortium in shared governance of College of Education programs.

Section 5 In order to provide maximum continuity in the Consortium, appointing bodies shall ordinarily appoint representatives for a three-year term.

Section 6 Any member may withdraw from membership in the Consortium with notice of sufficient duration to allow the possibility of selection of a replacement representing that constituency before the next meeting.

Section 7 The Dean of the College of Education and the Executive Secretaries of each Campus Consortium shall be non-voting members of the Joint Consortium.

Section 8 Membership in the Joint Consortium shall include the members of any committee the Consortium sees fit to establish.

Article IV Operating Procedures

Section 1 The Consortia may be convened at the call of the Chair at any time, in addition to the regularly scheduled meetings.

Section 2 Any member may request the convening of a meeting at any time by submitting a request, including a proposed agenda, to the Chair through the Executive Secretary. The Chair shall then convene a meeting within 30 days of the request. The announcement of the meeting shall include the agenda.

Section 3 The annual meeting of the Joint Consortium shall be presided over by the Chair of the Lane County Campus Consortium in odd-numbered years, and by the Chair of the Forest Grove Campus Consortium in even-numbered years.

Section 4 Meetings of the Consortia and committee meetings shall be open to attendance by any and all interested persons.

Section 5 Five members shall constitute a quorum for Campus Consortia meetings. Nine members shall constitute a quorum for Joint Consortium meetings. Decisions of the Consortia shall be made by a simple majority of members present.

Section 6 Campus Consortia shall make recommendations to the Joint Consortium. The Joint Consortium shall consider all recommendations from the Campus Consortia at its spring meeting.

Article V Consortium Responsibilities

Section 1 The Consortium shall review and evaluate objectives for each program leading to basic and initial licensure and shall recommend objectives, giving consideration to:

- (a) particular educational needs of schools and communities served by programs;
- (b) personnel needs of the state;
- (c) professional duties of practicing educators;
- (d) implications of the Standards for Public Schools established by the Board of Education;
- (e) recommendations of the State Board of Education and the Superintendent of Public Instruction;
- (f) standards recommended by professional organizations as appropriate to the respective endorsements, and
- (g) standards and rules of the Teacher Standards and Practices Commission.

Section 2 The Consortium shall review and evaluate the criteria for admission to programs and shall recommend such criteria giving consideration to equal educational opportunity.

Section 3 The Consortium shall review and evaluate the human and physical resources available for programs and shall recommend the amount of resources needed for quality programs.

Section 4 The Consortium shall review and evaluate the criteria for selection and retention of faculty and shall recommend such criteria for faculty assigned to professional courses, field experiences, and practica, giving consideration to equal employment opportunity.

Section 5 The Consortium shall review and evaluate the criteria and procedures for evaluation of the program and for evaluation of students completing the program and shall recommend criteria for these purposes.

Section 6 The Consortium shall review the results of evaluations of the program and students in relation to program objectives and shall recommend modifications of the program and/or objectives.

Section 7 The Consortium may review, evaluate, and make recommendations regarding other aspects of the program.

Article VI Officers

Section 1 The officers of each Campus Consortium shall consist of a Chair and an Associate Chair chosen from and by the representatives on each Campus Consortium.

Section 2 The appropriate Assistant or Associate Dean shall serve as the Executive Secretary for each Campus Consortium.

Section 3 The Chair and Associate Chair shall be elected from different divisions of each Campus Consortium.

Section 4 Each officer shall be elected for a term of one year.

Section 5 The Associate Chair shall normally be elected to serve as Chair the following year.

Section 6 Each representative to the Campus Consortia shall cast one vote in the election of officers to the Campus Consortia.

Section 7 Election of officers to the Campus Consortia shall be by majority vote of the representatives of each Campus Consortium.

Article VII Committees

Section 1 The Consortium shall establish and appoint committees at any time, and establish committee charges, by a simple majority vote of the representatives.

Section 2 Committee members (other than Chair) may be appointed from any member or non-member group or organization able to make a contribution to the work of the Consortium.

Section 3 Appointments to committees may be either for a given term or for the completion of a given task as designated at the time of appointment.

Article VIII Finance

Section 1 No financial commitments on the part of any members of the Consortium are implied by this document.

Article IX Amendments

Section 1 Amendments to, and revisions of, these bylaws may be made by three quarters vote of the Joint Consortium.

Article X Dissolution and Reorganization

Section 1 The Joint Consortium may dissolve itself through a majority vote of nine, which must be distributed over three of the four divisions (teachers, administrators, students, and faculty). A vote to dissolve may only occur at a meeting of the Joint Consortium.

Section 2 Upon dissolution of the Consortium, the Dean of the College of Education, in collaboration with the Associate and/or Assistant Dean, shall contact each division identified in Section 1 requesting that new members be appointed to a reorganized Consortium.