

PACIFIC UNIVERSITY FACULTY SENATE MINUTES

for February 26, 2009

Prepared by Jeff Seward, Chair Elect

Final draft approved by the Senate, March 19, 2009

The meeting was called to order at 4:01 p.m. by the Senate Chair, Carole Timpone.

Roll call.

Senators present: Gail Aamodt, David Boersema, Jim Flory, Linda Hunt, Nancy Henderson, Kevin Johnson, Jennifer Jordan, Shereen Khoja, James Lane, Rick London, Mike Millard, Martha Rampton, Victor Rodriguez, Lori Rynd, Jeff Seward, Carole Timpone, Mark Bailey, Rick Whiteley, Lorne Yudcovitch

Via telephone from Eugene: Mark Szymanski

Senators absent: Provost John Miller, John Medeiros

Guests present: John Hayes, Sara Hopkins-Powell, Chris Wilkes, Amber Buhler

Approval of the minutes.

The minutes of the January 22, 2009 meeting of the Senate were approved unanimously without corrections.

University Committee reports.

IACUC. Amber Buhler, Chair of the Institutional Animal Care and Use Committee (IACUC), reported that the committee had just finished its semi-annual review of University facilities and operations and had found no projects or activities using animals at the current time. They have also completed a review of all the regulations and guidelines that govern the IACUC's functions. They have completed processing of nine applications for the use of animals on campus, but by federal regulations those applications and decisions are confidential. The committee has also built and given final approval to a website similar to the website used by the Institutional Review Board (IRB) and which is intended to streamline the process of getting information about the committee and making applications to it.

Amber Buhler proceeded to answer questions that had been raised in the Faculty Senate at the January meeting about proposed language about the IACUC for the University Handbook: The definition of "scientist" for the purpose of membership on the IACUC has been determined to be a "biological laboratory scientist." Multiple terms for members of the IACUC will be permitted. The "veterinarian" member and the "non-affiliated" member of the committee will always be two separate individuals. Even the numerical result of committee votes are required to be confidential and will not appear in public minutes of the committee. If a quorum is lacking as a result of two or more

members of the committee recusing themselves, the Provost will be asked to appoint alternate members so that the committee can carry on its business. (See attachment #1)

She also reported that the committee is now satisfied with the level of faculty response to the IACUC survey on the use of animals on campus. Senators raised two additional questions about the Handbook language governing the IACUC: Does the committee's jurisdiction extend only to vertebrates? Does the committee's jurisdiction include the use of animals in teaching as well as in research? She promised to take both of these questions back to the IACUC for resolution.

IRB. The Institutional Review Board (IRB) submitted a written report to the Senate. The report has been posted to the Faculty Senate website. (See attachment #2)

Mission Statement committee. Chris Wilkes reported that the ad hoc committee to develop a new Mission Statement for the University had made no further changes to the mission statement since the last report to the Senate and that the draft statement will be submitted to the Board of Trustees at their March 5 meeting.

Presidential Search committee. Martha Rampton and Rick London reported that work on the presidential search continues to go well and both reported a high level of satisfaction with the work of the consulting firm (Isaacson Miller) that has been helping the committee to locate and vet candidates. The committee will be moving in March to develop a short list of finalists to invite for campus visits.

Football.

Jeff Seward and Kevin Johnson made a motion to request that Pres. Creighton, Dean John Hayes, and Athletic Director Ken Schumann submit the proposal to reestablish football at Pacific to the regular governance process as a "major non-academic policy" as outlined in the University Handbook. A friendly amendment to delete the names of John Hayes and Ken Schumann and direct the Senate request solely to the President was accepted.

The discussion focused on the appropriate procedure for deliberating on the football proposal rather than any discussion of the merits or demerits of football itself. Carole Timpone reported on the outcome of meeting to discuss the process with the Provost: 1) the process would adhere to the agreement that President Creighton made to the A & S faculty -- that there would be no consideration of football at Pacific without an opportunity for the full faculty to vote and that there would be no use of University money for start-up costs, 2) the voting would be an electronic advisory vote that would take place around March 30th, 3) copies of the full business plan will be on reserve at the Forest Grove, Eugene and Hillsboro campuses, and 4) any campus group can weigh in on the issues, in addition to the President's electronic advisory vote, which will be brought to the Board of Trustees, along with any proposal at their May meeting. The Academic Affairs and Student Life committees will review the proposal on March 5th.

The motion was supported on the grounds of defending the integrity of the governance system. Several Senators expressed the reservation that the proposal to reestablish football was not technically a "policy" at all and therefore might not fall within the definition of issues to be handled within the governance system. Martha Rampton suggested that, given that athletes are sometimes awarded credit for participation in varsity athletics, the issue should be declared "major policy with academic and non-academic" features so that the Senate could take up the issue directly without waiting for the University Council to deliberate on the issue first.

The original motion (as modified by the friendly amendment) was approved by a vote of 13-5 with one abstention. The final wording of the motion was as follows:

"The Faculty Senate believes that the proposal to reestablish a football program at Pacific clearly falls into the category of 'major non-academic' policies as defined in the first paragraph of Section 2.4 of the University Handbook: 'Major policies will normally have university-wide significance, and will require a thorough study to be undertaken, including an analysis of the attendant financial implications.' In light of this fact, the Faculty Senate respectfully asks President Phil Creighton to submit the proposal to the University Council with a recommendation to the UC that this be declared a 'major' policy and then follow the normal governance procedures for dealing with this category of policy as specified in Chapter 2 of the University Handbook. That procedure involves deliberation and a vote by the UC and, if approved by the UC, deliberation and a vote by the Faculty Senate. The Faculty Senate understands that the governance procedures also include mechanisms for taking such an issue out of the hands of the Faculty Senate and having it decided by a vote of the full University Faculty and that the President always retains the prerogative, notwithstanding any decision of the Faculty Senate or the University Faculty as a whole, to take his own recommendation to the Board of Trustees and ask them to make a final decision on the matter. Whatever the final outcome, however, the established procedures of the University governance system should be followed for this proposal as they would be for any other 'major non-academic' policy proposal."

Voting in favor: Mark Bailey, Dave Boersema, Nancy Henderson, Kevin Johnson, Shereen Khoja, Rick London, Mike Millard, Victor Rodriguez, Lori Rynd, Jeff Seward, Mark Szymanski, Rick Whiteley, and Lorne Yudcovitch

Voting against: Gail Aamodt, Jim Flory, Linda Hunt, Jennifer Jordan, and James Lane

Abstaining: Martha Rampton

Alumni Board members needed.

Carole Timpone announced that the Alumni Board is seeking two faculty members to serve on the Board as Faculty Liaison, and that one come from Arts and Sciences and one come from the professional programs. Via email communication, Martha Calus-McLain, Director of Alumni Relations, suggested that the Senate discuss if one member from

A&S, and one from each of the graduate colleges, thereby providing equal representation from all four colleges, would be more appropriate, and offered that she make such as motion to the Board, as an amendment to the Alumni Association By-laws at their next meeting, if so desired. After some discussion, it was agreed that the respective colleges should consult with their faculties and choose representatives in keeping with their own college procedures. Based upon availability of faculty volunteers, the graduate programs would consider if one or three separate faculty representatives would be recommended.

Adjournment.

The meeting was adjourned at 4:59.

Attachment #1

Institutional Animal Care and Use Committee

- a. Foundation: The Institutional Animal Care and Use Committee operates under the Animal Welfare Act of 1966 and follows the *Guide for the Care and Use of Laboratory Animals*, 1996. This committee was established at Pacific University by appointment from the Institutional Official, who is the Provost.
- b. Functions: The Institutional Animal Care and Use Committee (IACUC) develops procedures to monitor the animal care program at Pacific University to “ensure that animals receive humane care and treatment” (Animal Welfare Act of 1966). The IACUC oversees any animal research performed by Pacific University faculty or students.
- c. Membership: Minimum five (5). The Institutional Animal Care and Use Committee will consist of the following members:
 1. Minimum of five (5) members with vote. Each member is appointed by the Institutional Officer. Required membership includes one (1) veterinarian with training in lab animal medicine; one (1) non-affiliated member; one (1) practicing scientist; and one (1) non-scientist. Two (2) ex officio members without vote. These are the Provost and his/her Administrative Assistant.
- d. Term of Office:
 1. Voting members are appointed to staggered terms of three (3) years. Multiple terms are allowed.
 2. New members of the IACUC will be suggested by the IACUC chair with input from the respective deans of each college. The IACUC chair will submit a list of potential committee members to the Institutional Official for appointment to the committee.
- e. Voting Provisions:

1. Votes on research proposals will only be conducted in the presence of a quorum of voting members, defined as a majority of the members. In the event a voting member is recused, the remaining members must still constitute a quorum.
 2. Votes for approval require a simple majority of members present and eligible to vote.
 3. All deliberations and votes are confidential.
- f. Relationship between the Institutional Animal Care and Use Committee and other campus entities:
1. All minutes, reports, semiannual reviews, and copies of letters of approved research projects are sent to the IO.
 2. “The IACUC’s authority to review and approve protocols is independent of the IO who may not overrule an IACUC decision to withhold approval of a protocol. (The converse is not true, i.e., if an IACUC approves a protocol the institution is not required or obligated to conduct the research activity.) An institution may subject protocols to additional institutional review.” (*Institutional Animal Care and Use Committee Guidebook*, 2nd ed, 2002.
 3. If a protocol involves research with humans and non-human vertebrates, the IACUC and the IRB will communicate.

Attachment #2

Pacific University
IRB Meeting Minutes: January 19, 200
Berglund Conference Room, 3:30 – 5:30 P.M.
Hillsboro—Room #329 Portland—Alyson’s Office

In Attendance: Ken Bush, Nani Crecelius, Brad Fujisaki, Erica Kleinknecht, Mark Pedemonte, Adam Rafalovich, Sandra Rogers, Alyson Williams

Absent: Renee Anderson, JR Hayes, Hannu Laukkanen, Alfonso Lopez-Vasquez, Phil Schot, Chris Wilkes, Anita Zijdemans-Boudreau

Staff: Victoria Eaton

Meeting called to order at 3:40 P.M.

1. Approval of minutes from December 8th
 - a. Minutes approved, pending date changed from Nov. 10 to Dec. 8.
2. Proposals to Review:

164-08 (review of revisions): A Phenomenological Exploration of the Experience of Participants in the Washington County Mental Health Court
 Investigators: Amy M. Schlapper; Genevieve Arnaut, Psy.D, Ph.D.; Jay Thomas, Ph.D. (Faculty Advisors)

 - a. Erica motioned to approve, Adam 2nd
 - **Approved**

176-08: Demographic and Historical Factors in Violent and Nonviolent Offenders with Psychotic Disorders

Investigators: Lacey Oldemeyer; Genevieve Arnaut, Psy.D., Ph.D. (Faculty Advisor)

- a. Brad motioned to approve, Erica 2nd, unanimous vote against approval
 - **Not approved—tabled for Feb. 9th meeting**

177-08: Prevalence and Characteristics of Relational Aggression Among Female Inmates

Investigators: Viva Wheaton, B.S.; Genevieve Arnaut, Psy.D, Ph.D. (Faculty Advisor)

- a. Erica motioned to approve upon modifications, Adam 2nd
 - **Approved upon modifications (Erica to follow up)**

180-08: Transgender Youth: Support Networks and Mental Health Concerns

Investigators: Jessica Bolton; Shawn Davis, PhD (Faculty Advisor)

- a. Erica motioned to approve, Adam 2nd, unanimous vote against approval
 - **Not approved—tabled for Feb. 9th meeting**

003-09: The role of parenting styles in facilitating adaptive communication behaviors in children and adolescents with autism spectrum disorders.

Investigators: Casey Wixson; Susan Tinsley Li, Ph.D. (Faculty Advisors)

- a. Erica motioned to approve, Brad 2nd, unanimous vote against approval
 - **Not approved—tabled for Feb. 9th meeting**

3. Discussion: Hard copies vs. Electronic copies

- a. Possibility to keep electronic copies of files and forgo collection of hard copies?
 - a. Erica noted that Krista Brockwood (former chair) looked in to the policy and was uncomfortable with the requirements
- b. We will continue to require signed hard copies of all proposals and related documents

4. Faculty Senate & IRB Minutes

- a. Effective immediately, Tori will send a copy of the approved minutes to the Faculty Senate for their meetings so that they may keep up to date on what we are doing.

5. Proposals Status

- a. Proposals approved Dec. 9 – Jan. 19
 1. 2008 proposals
 - a. 8 Approved including...
 - i. 4 Exempt from IRB Review
 - ii. 3 Expedited Review
 - iii. 1 Full Review
 2. 2009 proposals

- a. 3 Approved (all Exempt from Full Review)
- b. Proposals Open
 - a. 25 Open
 - i. 8 in review (1st time around, includes full reviews)
 - ii. 8 in revisions
 - iii. 2 review of revisions
 - iv. 7 pending approval upon receipt of documents

- 6. Any Other Business
 - a. None

The next IRB Committee meeting will occur Monday, February 9, 2009 from 3:00 – 5:00 PM. It will take place at the Forest Grove campus in Berglund #200, with videoconference from the Hillsboro campus, Room #329, Portland campus from Alyson’s office.

Meeting closed at 5:20 p.m.
Minutes respectfully submitted by Victoria Eaton.