

# Attachment #1

## Institutional Animal Care and Use Committee

- a. Foundation: The Institutional Animal Care and Use Committee operates under the Animal Welfare Act of 1966 and follows the *Guide for the Care and Use of Laboratory Animals*, 1996. This committee was established at Pacific University by appointment from the Institutional Official, who is the Provost.
- b. Functions: The Institutional Animal Care and Use Committee (IACUC) develops procedures to monitor the animal care program at Pacific University to “ensure that animals receive humane care and treatment” (Animal Welfare Act of 1966). The IACUC oversees any animal research performed by Pacific University faculty or students.
- c. Membership: Minimum five (5). The Institutional Animal Care and Use Committee will consist of the following members:
  1. Minimum of five (5) members with vote. Each member is appointed by the Institutional Officer. Required membership includes one (1) veterinarian with training in lab animal medicine; one (1) non-affiliated member; one (1) practicing scientist; and one (1) non-scientist. Two (2) ex officio members without vote. These are the Provost and his/her Administrative Assistant.
- d. Term of Office:
  1. Voting members are appointed to staggered terms of three (3) years. Multiple terms are allowed.
  2. New members of the IACUC will be suggested by the IACUC chair with input from the respective deans of each college. The IACUC chair will submit a list of potential committee members to the Institutional Official for appointment to the committee.
- e. Voting Provisions:
  1. Votes on research proposals will only be conducted in the presence of a quorum of voting members, defined as a majority of the members. In the event a voting member is recused, the remaining members must still constitute a quorum.
  2. Votes for approval require a simple majority of members present and eligible to vote.
  3. All deliberations and votes are confidential.
- f. Relationship between the Institutional Animal Care and Use Committee and other campus entities:
  1. All minutes, reports, semiannual reviews, and copies of letters of approved research projects are sent to the IO.
  2. “The IACUC’s authority to review and approve protocols is independent of the IO who may not overrule an IACUC decision to withhold approval of a protocol. (The converse is not true, i.e., if an IACUC approves a protocol the institution is not required or obligated to conduct the research activity.) An

institution may subject protocols to additional institutional review.” (*Institutional Animal Care and Use Committee Guidebook*, 2<sup>nd</sup> ed, 2002).

3. If a protocol involves research with humans and non-human vertebrates, the IACUC and the IRB will communicate.