

**University Technology Committee
Minutes – 10 September 2007**

Emily Asch (Chair/at large member)
April Sneddon (Manager's Council)
Mark Truax (Student-undergraduate)
Blake Timm (Staff steering committee)
Mike Charles (COE)

Lee Colaw (VP Info Services)
Chadd Williams (CAS)
Heide Island (CAS)
James Kundart (Optometry)

We encourage other University committees to facilitate teleconference participation in university committees as Pacific continues to grow in number at multiple campuses.

1. Follow-up
 - a. EDUCAUSE
More information to follow at our next meeting
 - b. Develop additions/changes to governance document
Changes to the University Technology Committee handbook language sharpening our focus as a committee were approved unanimously after brief discussion.
2. Goals/Projects for the committee to work on this year.
 - a. Technology Plan 2007-2012
Lee will be meeting with deans and directors and others as this plan is designed. Lee asked for a couple of **volunteers to help create this plan**. The plan will be brought back to the UTC for approval. The anticipated date for completion of the first draft is December. James Kundart and Blake Timm volunteered.
 - b. Web 2.0/mobile technologies
The group began to discuss how to integrate these technologies into our campus by first describing some of these internet-based tools and how they are being used currently at Pacific. Emily asked for volunteers for a subgroup to **investigate how mobile technology can change the work we do on campus**. April Sneddon and Emily Asch will form the subgroup.
 - c. Security/Privacy issues
 - i. COLEA-Lee will prepare a paper that describes this for the committee.
 - ii. HIPAA-
 - d. Assessment of needs
We discussed developing **a comprehensive survey of faculty, student, staff, and admin needs**. Heide is seriously considering leading this effort. Mike asked if the group could first review the self-study materials. Lee offered to send a copy of the list of competitor institutions for Heide to use to begin her work. Emily offered to send out data from the self-study report.
3. UIS update and future projects
 - a. Lee asked the committee to review the Appropriate use policy for information technology. It was last reviewed April 15, 2006.
4. Misc.
 - a. Podcasting grant
The podcasting grant was a tremendous success with faculty this fall.

Next meeting: Monday, October 8, 2007 at 12 noon in the library conference room.

Respectfully submitted,

Mike Charles