



REGISTRAR'S OFFICE
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COURSE SUBSTITUTION FORM

Course substitutions are made only in special circumstances. The Department Chairperson or Program Director should determine that the substitution represents relevant course content for the requirement. Department Chairpersons and Program Directors may substitute a course only in their own major/minor/program.

All substitutions must show rationale, and should be submitted to the Registrar's Office within 10 days of the agreement. Students should discuss the impact of a substitution with their academic advisor. This form is not to be used for prerequisite waivers.

Student Information: (Please print clearly)

Student Name: Last _____ First _____ MI _____

Pacific ID #: _____

Substitute Course Number: _____ Course Title: _____

For Course Number: _____ Course Title: _____

OR

Major/Minor/Program Requirement: _____

Rationale:

 Department Chair/Program Director Signature Print Name Date

 Student Signature Date