2018-19 Housing Contract Cancellation Form
Department of Housing

Name: _______________________________ ID#: _______________________________

2018-19 room assignment _______________________________

Check one of the approved reasons below for canceling your housing contract for the 2018-19 academic year.

☐ Withdrawing ☐ Studying Abroad ☐ Graduating

☐ Eligible to live off campus (pending residency waiver requests are not accepted)

PLEASE NOTE: Cancellation fees will be as follows:

• Cancel by May 31, 2018 student account charged $100
• Cancel by June 30, 2018 student account charged $200
• Cancel by July 31, 2018 student account charged $300
• Cancel August 1, 2018 or later, student account charged $400

I understand the cancellation fees are charged based on the date my request is received by the Housing Office.
I understand my request to cancel is pending until my reason stated above has been verified with the appropriate office.

Signature ____________________________ Date ____________________________

RETURN TO: Pacific University, Housing Office, Clark Hall, UC Box A102, Forest Grove, OR 97116, or housing@pacificu.edu, or Fax: 503.352.2936