Department of Housing

Residency Waiver Request Form

Name_____ ID #_____ Date_____

Email_____ Current Phone_____ Birthdate_____

Hall and Room_____ Check one: ❑Returning Student ❑New Student
(if currently living on campus)

Requesting Exemption Starting Which Term: **2020-21** ❑Fall ❑Winter ❑Spring

Living in a residence hall is an important factor in the process of both social and academic growth. Pacific University considers residence hall community living as one of the most valuable learning experiences of a student's educational career, therefore, Pacific requires students under 20 years of age as of the official Fall move-in date to live in a University residence hall.

The Residency Options Committee reviews requests five times per year (2nd Tuesday of January, 1st Tuesday of March, June, August and December) and grants exceptions only when extenuating cirumstances are deemed unusal for a college student. When a student has signed a housing contract and has checked-in to housing and wants to be released from their housing contract, they must demonstrate an extreme circumstance for wanting to break the housing contract.

Applicants must be deposited Pacific University students.The form must be received no later than noon the day before the committee meets. The committee's decision will be e-mailed within 5 business day of the decision.

Please check one reason below for requesting a residency waiver:

❑ I am married or domestically partnered, or will be on _____. **REQUIRES** a copy of the marriage or domestic partnership license.

❑ I have a dependent child. **REQUIRES** a copy of the child's birth certificate.

❑ I plan to live with an IMMEDIATE FAMILY MEMBER (must be a sibling, parent or legal guardian with an address within 20 miles of Pacific University). The Residence Options Committee uses Google Maps to calculate the mileage between the immediate family member's address and Pacific University, 2043 College Way, Forest Grove, Oregon. The shortest distance displayed is used. **REQUIRES** a copy of the immediate family member's Oregon driver's license which matches the address below and it **MUST BE ATTACHED** to the request upon submission. *Note: this is **NOT** an option during the Housing Contract period.*

Family Member's Name_____ Relationship to You_____

Address_____

City_____ State_____ Zip_____

❑ I have other extenuating circumstances (must illustrate hardship, exceptional financial need, etc). **REQUIRES** a typewritten letter and supportive document(s) if applicable.

❑ I have contacted the Housing Office and meet the requirements to buyout my contract and have been given details on the cost.

Under penalty of falsification of Pacific University records, I believe the information provided is correct to the best of my knowledge. I understand that if this exemption is approved, I relinquish all university housing rights beginning the semester noted above. I am aware that I can learn more about this process on the Housing website.

Student Signature:_____ Date: _____

Residency Options Committee Chair Use Only:

❑ APPROVED ❑ DENIED

Signed:_____ Date:_____
Residency Options Committee Chair