

Pacific University - School of Occupational Therapy
ACADEMIC STANDING ACTION PLAN

Date Developed: [00/00/00]

Date of Progress Report: [00/00/00]

Student: _____

[] Year 1 [] Year 2 [] Year 3

Faculty: _____

- Academic Performance (*GPA, course grades or assignment grades*)
- Development of practice skills (*Knowledge, Critical reasoning, technical skills*)
- Compliance with school rules or procedures
- Professional/ethical conduct and attitudes
- Interpersonal and professional relations (*therapeutic rapport, community/peer/faculty/staff interaction*)

Outline for Action Plan Development. Address in a narrative response:

1. Brief Statement and reflection on reason for action plan (enter the statement on this form below outline item)
 - a. Briefly describe the reason(s) behind the need to develop an Action Plan.
 - b. Include a bullet list of key challenges to successful performance
2. Action steps to improve performance in each area of challenge (enter directly in table below).
 - a. Action step should identify a time-limited, measureable, goal that when achieved, will indicate likelihood of success in this performance area in the future (can be broken down into sub goals if appropriate)
 - i. Include resources needed to achieve goal
3. Optional: You may include additional information, reflection, or other content that will provide faculty committee with adequate information upon which to judge if the plan is adequate to achieve the objective and move forward in the curriculum

Outcome Desired (based on issue of concern)	Action Steps To Achieve Outcomes	Review Time line	Outcomes/ Revisions/Results

Add rows as needed

Student Signature: _____ **Date:** _____

Faculty/Advisor Signature: _____ **Date:** _____

Program Director Signature: _____ **Date:** _____

**Pacific University School of Occupational Therapy
Academic Standing Status of Warning, Probation, or Dismissal Statements**

Action Plan for Warning or Probation please reference the most recent catalog under Academic Standards

Fieldwork or Experiential Internship Failure please review the most recent handbook under Fieldwork and Internship Failure