ADD/DROP/WITHDRAWAL FORM

Please circle the term: Fall, Winter, Spring, Summer, Year [ ]

Name: ___________________________________________ Date: __________________

Student ID#: ___________________________ Phone: __________________________

THE INSTRUCTOR’S SIGNATURE IS REQUIRED TO ADD ANY COURSE beginning with the first day of the term. Before the term starts, the instructor’s consent is given online and is required only if you do not meet a prerequisite/corequisite or a class requires the instructor’s consent.

**ADD**

<table>
<thead>
<tr>
<th>Subj &amp; Course#</th>
<th>Section#</th>
<th>Title</th>
<th>Days &amp; Times</th>
<th>Credit</th>
<th>Instructor Consent/ Cap Override</th>
<th>Prerequisite Override</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: REG 100</td>
<td>01</td>
<td>Intro to Add/Drop Process</td>
<td>F 8:00-10:00</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DROP/WITHDRAW**

<table>
<thead>
<tr>
<th>Subj &amp; Course#</th>
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</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Credits before change(s) _______ Added _______ Dropped______ New total credits______

In making the above changes, I have taken into consideration their impact on the following:

- Fulfilling academic requirements such as total credits towards graduation, sequencing of courses, upper-division credits and Core and/or major/minor requirements.
- Full-time/Part-time status including eligibility for financial aid, scholarships, veteran’s benefits, work-study, and athletic participation.

Consult with your advisor if you have any questions.

Student Signature: ___________________________ Date: __________

Associate Dean's Approval for Overload: ___________________________ Date: __________

(More than 18 credits)

Revised 02/14