

Pacific University Online Registration Recording an Advising Appointment

To check that an advising appointment was recorded, log on to BoxerOnline, click the **FACULTY MENU** tab, and then click **Advising Appointment Confirmation**.

FACULTY - WEBADVISOR FOR FACULTY MENU

Faculty Information

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You will see an alphabetical list of your advisees for this term and their majors. If you previously indicated that any had their advising appointment, you will see an **Approval Date** and a check in the **Approved for Registration** column.

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FACULTY

Advising Appointment Confirmation

Check the box for the appropriate student, then click "Submit" at the bottom of the page.

You cannot revoke approval through BoxerOnline. If you need to do so, please contact the Registrar's Office.

	Name	Email	Program	Approval Date	Approved for Registration			
1	Dente, Al	dent0737@pacificu.edu	BA.PH		<input type="checkbox"/>			
2	Gator, Ali	gato4683@pacificu.edu	PD.GPSY	06/11/2015	<input checked="" type="checkbox"/>			
3	Scott, Great	scot1574@pacificu.edu	BA.PSY	06/26/2015	<input checked="" type="checkbox"/>			

SUBMIT

Check the box for the appropriate student, then click **SUBMIT**. You cannot revoke approval through BoxerOnline. If you need to do so, please contact the Registrar's Office at 503-352-2793 or registrar@pacificu.edu.