
Student Traveler

Graduate and Professional International Programs

Checklist for Program Directors/Coordinators

Student has returned: note date returned

- ___ 1. International Travel Contract
- ___ 2. Proof of Insurance Form
- ___ 3. Copy of Vaccination and Inoculations (if required)
- ___ 4. Copy of passport (front page)
- ___ 5. Itinerary
- ___ 6. Traveler Information Form
- ___ 7. Student has initiated a conversation about health/disabilities issues
- ___ 8. Student given access to Crisis Response Plan on the web or via email
- ___ **9. Student has registered with the Travel Guard Assistance website**

Sanctions and warnings:

- ___ **10. Is the student traveling to any of these countries on these two lists? If yes, they need to provide additional insurance information (See exception form)**

Countries listed under this website: <http://www.treasury.gov/resource-center/sanctions/Programs/Pages/Programs.aspx> make a student ineligible for the ACE Emergency Assist program and therefore students would need to purchase addition insurance for security evacuation and would need administrative approval from the Dean to travel to this country.

Countries listed under this website: <http://travel.state.gov/content/passports/english/alertswarnings.html>
Travel Assist Plan (Emergency assistance plan that covers security and medical evacuation) is available to Pacific Students.