CCE Model Citizen Program

Program Overview

The primary purpose of the Model Citizen program in the Center for Civic Engagement is to give students the opportunity to serve the Pacific community and beyond in a way that connects academics and personal interests with civic engagement. The Model Citizen program seeks to provide students with professional and personal skills that will prepare them for future employment in numerous fields. Students in this program will demonstrate and continue to develop the strong characteristics that work together to create exemplary citizens, such as:
- live with integrity and act with intention
- actively integrate knowledge, skill, identity, and action
- cultivate harmony and understanding in a diverse world
- seek justice for themselves and others
- promote sustainable practices
- lead through example

Model Citizens combine their passions, skills, and personal responsibilities by working together on civic engagement projects both on campus and throughout the community. The program also focuses on professional and personal development for students, preparing them for lives as active citizens both in their professions and in their communities. Leadership and skill-evaluation workshops and conversations take place as a team throughout the year, and students are sometimes given the opportunity to attend relevant conferences or outside workshops.

Program Requirements

- 10-hour a week commitment: 8 hours (negotiable) paid student employment (work study and non-work study available) in the Center for Civic Engagement + 2 hours community engagement (service, activism, advocacy, etc.)
- Attendance at weekly staff meetings, Tuesdays, 8:30-9:30 AM
- Attendance at staff retreat(s) or outing(s) when possible
- Lead or co-lead at least one G.I.V.E. (Get Involved Via Engagement) Day
- Actively participate in at least one student club or organization (e.g. ACE Board, ECA Core)
- Maintain at least a 3.0 GPA

Position Description

Model Citizens work on CCE programs (including G.I.V.E. Days, Downsize December, Give-and-Go, etc.), develop their own civic engagement initiatives based on their personal passions and interests, and support each other’s efforts as a team. Each Model Citizen works at three levels within the CCE: Passion, Skill, and Responsibility:
**Passions**

Model Citizens can identify the issues that most energize them, personally and academically, and can choose to focus their civic engagement initiatives around these issues. Examples include:
- Youth and Education
- Health and Well-being
- Sustainability and Environment
- Human and Animal Rights
- Diversity and International Affairs

Model Citizens connect their academic and personal passions to existing CCE programs (such as Service Saturdays, PUMP It Up!, Food Rescue, B Street Living Museum, Language in Motion, Give & Go, and Pacific Votes), create partnerships with existing campus and community groups or organizations, and develop new initiatives and solutions to involve others.

**Skills**

Model Citizens contribute existing skills and work to develop new skill sets, such as:
- Promotion, marketing, and outreach
- Database management
- Event planning
- Research and reporting
- Elections and campaigns
- Public speaking
- Program coordination
- Time management
- Critical thinking/problem solving
- Written and oral communication
- Conflict resolution

These skills are applied to their own passions and shared with others in the team to support CCE efforts as a whole. It is not required for every Model Citizen to possess all of these skills; indeed, the CCE welcomes a variety of skill sets, and there are plenty of opportunities for learning.

**Responsibilities**

Model Citizens take responsibility to complete tasks that must be done in order to advance the work of the team on a daily and weekly basis, such as:
- Maintaining social media presence
- Assisting students with CE projects
- Making copies and supporting other routine office operations of the CCE
- Maintaining CCE Opportunity Blog
- Creating outreach materials for CCE-related events
- Additional duties as assigned

Responsibilities are task areas expected of all CCE staff to support each other’s work and the general operations of our department.

Additional Information

- Semester and year-long positions available, depending upon schedule
- Optional internship credit (PSJ or other discipline)
- Optional civic engagement credit (CIV 110 or 111)
- Hiring contingent upon budget

Required Qualifications

- Interest in civic engagement, and a demonstrated commitment to service through volunteering, coursework, or other activities
- Good oral and written communication skills, with the ability to listen well
- Ability to work as a team member and take direction from others
- Willingness to take initiative and follow through on projects
- Familiarity with MS Office software.

Desired Qualifications

- Professional demeanor and communications
- Interest in recruiting other students and community members, and in creating excitement surrounding civic engagement
- Outgoing personality
- Interest in working with diverse student groups and community partners
- Knowledge of or willingness to learn about promotion of civic engagement through campus-wide educational activities.

Application Procedure

Contact Stephanie Stokamer, Director of the Center for Civic Engagement, at stok@pacificu.edu or in Scott Hall 109, or Bevin McCarthy, Assistant Director of the Center for Civic Engagement, at bevin@pacificu.edu or in Scott Hall 110. During Fall 2015 construction in Scott Hall, the Center for Civic Engagement (Scott 110) can be accessed through the Center for Languages and International Collaboration (CLIC). Please bring a complete application with you or send via email and request an appointment. Application available at http://www.pacificu.edu/about-us/centers/career-development-center/work-study. Applicants are selected based on the strength of their application and interview and how their passions and skills fit with the team.