PACIFIC UNIVERSITY CHAPTER OF THE
NATIONAL RESIDENCE HALL HONORARY CONSTITUTION

Preamble
We, the members of the Donald P. Yackley Chapter of the National Residence Hall Honorary at Pacific University, in order to promote residential life living, encourage, honor, and recognize outstanding members of the residence hall system, and to promote a higher quality and standard of involvement and interaction in the residence hall community do hereby establish and uphold this constitution.

Article I: Name
The name of the organization shalt be Donald P. Yackley Chapter of the National Residence Hall Honorary.

Article II: Purpose
The purpose of this organization shalt be to provide recognition of those students living in the residence halls who have shown outstanding service and who have provided important leadership in the advancement of the residence halls. They will also act as a resource for the groups desiring information about programming and leadership in the residence halls.

Article III: Membership
Section I: Qualifications
A. Shalt have resided in the residence halls during the year prior to induction.
B. Shalt live in the residence halls the year following induction.
C. Shalt have demonstrated outstanding service and leadership in the residence halls at Pacific University.
D. Shalt be a student in good standing with the university and shalt have a minimum of a 2.5 cumulative grade point average at time of induction. If a member’s grade point average drops below the minimum, she/he will become an inactive member until such time as when her/his grade point average is restored.

Section II: Membership
A. Once an individual is inducted as an NRHH member, that individual is a member for life.
B. The organization Shalt consist of five (5) types of members: active, inactive, early alumni, alumni, and honorary.
   1. Active members shalt be defined as students currently living in the residence halls at Pacific University. They shalt be the only members with voting privileges.
   2. An inactive member shall be defined as one who still resides on campus, but has failed to meet the academic and/or attendance requirements. To return to active status after an academic infraction, grade point average must be restored. To return to active status after an attendance infraction, regular meeting attendance must be re-established, in addition to 1 hour of participation in an NRHH activity for every meeting missed.
3. Early Alumni members are students currently living on campus that cannot longer meet the qualifications to be an active member. These members will not count towards the 1% membership cap.
4. Alumni membership shall be held by former active members who have left the residence halls. They may choose to remain active with the organization. They will have no voting privileges.
5. Honorary membership is offered to faculty members, staff members, or students who have shown outstanding service and devotion to the interests of the residence hall program. Honorary members shall not have voting privileges.

B. NRHH members who transfer to Pacific University can become active members of the Donald P. Yackley National Residence Hall Honorary by a 2/3 vote. Once becoming a member of the Donald P. Yackley chapter, membership to other chapters becomes void.

Article IV: Nomination
Section I: Nomination by Residence Hall Personnel
A. Active members, NRHH Advisor, Resident Assistants, Area Coordinators, the Director of Residence Life, the Director of Housing, the Associate Dean, and the Dean of Students shall have the privilege of nominating persons they feel deserve the recognition of being nominated to membership of this honorary.
B. Active members and Resident Assistants can each nominate two (2) people, NRHH Advisor and Area Coordinators can each nominate three (3) people, and the Director of Residence Life, the Director of Housing, the Associate Dean, and Dean of Students can each nominate one (1) person.
C. Nominees shall fill out an application form.

Section II: Selection Procedures
A. Selection Committee
   1. The campus selection committee shall be composed of five (5) active members of the Pacific University National Residence Hall Honorary Chapter including the Co-Chair.
   2. These members shall be elected by 2/3 majority of the total membership of the chapter.
   3. The chairperson for this committee shall be the Co-Chairperson of the chapter.
   4. Honorary membership nominations shall be made by any voting member. All nominations will be discussed by the Chairperson and Advisor(s) to NRHH. The Chairperson will submit a list of candidates to the voting membership who will select honorary members by a simple majority vote.
B. Selection Standards
   1. At no time shall the active membership of the Pacific University Chapter of the National Residence Hall Honorary exceed twenty (20) people, or the top 1% of the on-campus student population, whichever is higher.
2. Each candidate must have contributed outstanding service, leadership, and involvement for the advancement of the residence hall system.

3. The campus selection committee shall review all applications in the spring semester.

Article V: Executive Structure and Meetings

Section I: Executive Officers

A. Officer candidates for the Pacific University Chapter of the National Residence Hall Honorary must be students in good standing with the university.

B. The officers of the chapter shall be the Chairperson, Co-Chairperson, Scribe, Finance Officer, National Communications Chair, and the OTM Chairperson.

C. All officers shall have voting rights.

D. Officer status will supersede alumni status.

Section II: Executive Officer Responsibilities

A. The Chairperson shall:
   1. Preside over called meetings and distribute agendas.
   2. Appoint ad hoc committees and the chairpersons of these committees.
   3. Act as official spokesperson for the organization.
   4. Reside in on-campus housing as an active member to attain position.

B. The Co-Chairperson shall:
   1. Sit as the chairperson of the Selection committee.
   2. Preside over called meetings in the absence of the Chairperson.
   3. Act as Parliamentarian at called meetings.
   4. Head the Rezzis Recognition Ceremony.
   5. Oversee program planning.
   6. Collaborate with NCC in chapter renewal process.

C. The Scribe shall:
   1. Take minutes at called meetings and distribute minutes to members.
   2. Handle all correspondence not directly related to the National Organization.
   3. Manage and delegate publicity responsibilities, including but not limited to bulletin boards.

D. The Finance Officer shall:
   1. Formulate a budget at the beginning of the year with the Chairperson and revise it as necessary.
   2. Manage all financial transactions for the organization.
   3. Provide an itemized account of all transactions for the minutes.
   4. Hold a meeting at the beginning of the year to discuss budget with RHA Financial Coordinator.

E. The National Communications Chair shall:
   1. Renew the chapter’s membership as a registered campus organization with the National Organization along with the RHA National Communications Coordinator.
   2. Handle all correspondence with the National Organization.
   3. Attend weekly open forums of RHA.
4. Not be held by an RHA President or NCC.

F. OTM Chairperson
   1. The OTM chairperson shall contact the Resident Assistants, RHA members, and Hall Council members to inform them of how to submit an OTM nomination. Decide with the committee upon finalists for the OTM awards and present the nominations at the chapter meetings.
   2. Submit nominations to the OTM Database monthly, prior to the nomination deadline.
   3. Once a semester hold an OTM writing informational session.

Section III: Election and Term of Office
   A. Election of officers shall be held spring semester following the selection of members.
   B. The officers shall be elected by a simple majority of the voting members.
      1. Members must be present to be nominated for an office.
   C. The term of office shall be one (1) year.
   D. In the event of a resignation of an officer, an election will be held to fill the vacancy with the exception of the Chairperson.
      1. In the event that the office of Chairperson is vacated, the Co-Chairperson will become Chairperson.
      2. A general election will be held to fill the Co-Chairperson’s vacancy.
   E. Impeachment of an officer can happen if an officer is not fulfilling their duties or is not coming to meetings. The chairperson will call for a vote on the subject, and if there is a majority vote to impeach the member who is not fulfilling their duties, the member will be notified. This member will then have a meeting with the advisor to discuss their status within the group.

Section IV: Advisor(s)
   A. The Pacific University Chapter of the National Residence Hall Honorary Shalt be advised by an individual recommended by the Director of Residence Life and confirmed by a 2/3 vote of active membership.
   B. The advisor will attend all meetings of the chapter.

Section V: Meeting
   A. Chapter meetings will occur weekly. Special meetings may be called or cancelled by the Chairperson as deemed necessary.
   B. Parliamentary Procedure shalt serve as a guideline for business procedures at all meetings.
   C. Regular attendance is necessary unless prior arrangements have been made with an advisor. Voting privileges may be revoked at the discretion of the Advisor.
   D. All members are required to attend meetings to be considered active members.
      a. Members shalt not be absent more than twice a semester without just cause as determined by chair and advisor.

Article VI: Non-Campus Affiliation
   A. This honorary is a university affiliate of the National Residence Hall Honorary.
B. In order to remain a member of the National Residence Hall Honorary, this chapter must follow the rules and bylaws of the National Hall Honorary constitution.

Article VII: Amendments to the Constitution
A. Amendments must be submitted to the Executive Officers council in writing one (1) week prior to voting by active members.
B. Amendments to this constitution may be adopted or amended by a 2/3 vote of active membership.

Article VIII: Nondiscrimination Clause
A. The National Residence Hall Honorary Shalt not discriminate on the basis of race, creed, national origin, ancestry, gender, age, religion, disability or sexual orientation in the selection of its members or in its programs.

Article IX. University Records
A. The National Residence Hall Honorary Shalt maintain a list of current officers, their addresses, the name of the required Advisor, and the most recently amended constitution with the Division of Student Life.

Constructed 9.11.02
Revised 3.14.12