Performance Development Review Process

Peer & Customer Input Form

Employee Name: _____

You are being asked to provide information on the above employee, which will be used in compiling their annual Performance Management Review. Seeking information from people who work closely with employees during the year can provide valuable information. Please provide information on the following:

1) What does this employee do effectively?

2) What could this employee do more effectively?

3) What services does this employee provide that you find valuable?

4) What services would you like to see this employee provide?

5) What recommendations do you have for this employee to improve his/her service delivery?

Reviewer Signature: Date: