



WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a locked browser for taking quizzes in Moodle. It prevents you from printing, copying, going to another URL, or accessing other applications during a quiz. If a Moodle quiz requires that Respondus LockDown Browser be used, you will not be able to take the quiz with a standard web browser.

Respondus LockDown Browser should only be used for taking Moodle quizzes. It should not be used in other areas of Moodle.

INSTALLING RESPONDUS LOCKDOWN BROWSER

If Respondus LockDown Browser has already been installed, skip to the next section. To download and install Respondus LockDown Browser, follow these steps:

Windows computers:

- Ensure that you are using a valid version of Internet Explorer by navigating to your institution's Moodle login page and login to your course.
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- During the installation, select **Yes** if prompted to accept programs from Respondus.
- Follow the onscreen instructions to complete the install.

Mac computers:

- Be sure that OSX 10.5 or higher is being used (512K RAM minimum).
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- During the installation, select **Yes** when prompted to run the Java application.
- Follow the onscreen instructions to complete the install.

TAKING A QUIZ

1. Close all programs, unless one is used to connect to the Internet.
2. Locate the "LockDown Browser" shortcut on the desktop and double-click it (for Mac users, launch "LockDown Browser" from the Applications folder).
3. If prompted to close a blocked program (e.g. screen capture, instant messaging), choose **Yes** when prompted. Or, close LockDown Browser and then close the blocked program before restarting.
4. Login to your Moodle course.
5. Navigate to the quiz and select the **Attempt quiz now** button. (If the **Attempt quiz now** button is unavailable, it means that you are not running LockDown Browser.)
6. Once a quiz has been started with LockDown Browser, you cannot exit until the **Submit all and finish** button is clicked.

USING WITH A WEBCAM (RESPONDUS MONITOR)

You may be required to use LockDown Browser with a webcam, which will record you during an online, non-proctored exam. (The webcam feature is sometimes referred to as "Respondus Monitor.")

Your computer must have a functioning webcam and microphone. Windows users need to have Adobe Flash Player installed to Internet Explorer, even if a different browser is normally used. Mac users must have Adobe Flash Player installed to Safari. A broadband connection is also required.

If a quiz requires LockDown Browser **and** a webcam, follow steps 1-5 in the previous "Taking A Test" section. At this point the Startup Sequence for the webcam begins.

- You will first need to review and agree to the Terms of Use.
- The **Webcam Check** will confirm that your webcam and microphone are working properly. The first time the Webcam Check is performed on a computer, Adobe Flash Player will require you to select **Allow** and **Remember**.
- The remaining steps of the Startup Sequence will depend on settings chosen by your instructor. Follow the instructions and note your progress along the top of the screen.
- If you encounter a problem, select the **It's not working** link for troubleshooting tips.

The quiz will begin after the Startup Sequence is complete. You cannot exit LockDown Browser until the quiz is submitted for grading.

PROBLEMS?

If you have problems downloading, installing, or taking an assessment with Respondus LockDown Browser, contact your instructor.

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