



STUDENT JOB APPLICATION

Application for ... Work-Study Non-Work-Study

PERSONAL INFORMATION

Name _____ UC Box _____

Local Address _____

Email _____ Phone _____

Have you previously worked for Pacific University? YES NO

Are you 18 years or older? YES NO

Undergraduate Professional Program/Major _____ Graduation Date _____

Available to work... Fall Winter II Spring Holidays Weekends Summer

Days/hours available to work... Mon _____ Tues _____ Wed _____

Thur _____ Fri _____ Sat _____ Sun _____

EXPERIENCE

List below your experience, beginning with your present or most recent position. Include paid jobs, volunteer, or school experience. Give special attention to experience relating to the position for which you are applying. May Pacific University contact your past/present employers? YES NO

1. Last or Present Employer			
Address		City, State, Zip	
Job Title	Hrs/Wk	Date Started (Mo./Yr.)	Date Ended (Mo./Yr.)
Supervisor Name & Title		Email	Phone
Describe Specific Duties, Skills Developed, & Accomplishments:			

2. Previous Employer			
Address		City, State, Zip	
Job Title	Hrs/Wk	Date Started (Mo./Yr.)	Date Ended (Mo./Yr.)
Supervisor Name & Title		Email	Phone
Describe Specific Duties, Skills Developed, & Accomplishments:			

3. Previous Employer			
Address		City, State, Zip	
Job Title	Hrs/Wk	Date Started (Mo./Yr.)	Date Ended (Mo./Yr.)
Supervisor Name & Title		Email	Phone
Describe Specific Duties, Skills Developed, & Accomplishments:			

CAREER OBJECTIVES

List your career objectives with respect to the occupation/industry you wish to pursue, skills you wish to develop, populations you wish to serve, knowledge you wish to gain, etc.

TRANSFERRABLE SKILLS

List skills/competencies you have developed in and out of the classroom (e.g., data entry, filing, event planning, answering multi-line phone, creating flyers, processing mail, see CDC "Skills List"). Include skills learned from volunteer projects, hobbies, and extracurricular activities.

TRAINING & CERTIFICATION

List professional development trainings and workshops completed (e.g., FERPA, Communicating at Work, Ropes Course, Ambassador Training, FYS Mentor Training). Include certifications you have obtained (e.g., Van Certified, CPR, First Aid, CNA, Lifeguard, Microsoft Office Specialist).

Name of Training and/or Certificate

Date

_____	_____
_____	_____
_____	_____

REFERENCES

Give three (3) references that we may contact — school or work related.

Name _____ Title _____

Address _____

Email _____ Phone _____

Employer _____

Relationship (e.g., direct supervisor, manager, trainer, professor, mentor, advisor) _____

Name _____ Title _____

Address _____

Email _____ Phone _____

Employer _____

Relationship (e.g., direct supervisor, manager, trainer, professor, mentor, advisor) _____

Name _____ Title _____

Address _____

Email _____ Phone _____

Employer _____

Relationship (e.g., direct supervisor, manager, trainer, professor, mentor, advisor) _____

Applicant's Signature _____ **Date** _____

Equal Opportunity Policy: It is the policy of Pacific University not to discriminate on the basis of sex, physical or mental disability, race, color, national origin, age, religious preference or disabled veteran or Vietnam Era status in admission and access to, or treatment in employment, educational programs, or activities as required by Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act, the Americans with Disabilities Act of 1990, or any other classification protected under state or federal law, or city ordinance.