



Study Abroad Students

Before you leave:

- Complete the Major Declaration Request form and return it to the Advising Center in Bates House.
- Complete the Focal Studies Declaration form and return it to the Advising Center in Bates House.
- We will communicate with you using your Pacific email only. If you are in a country that blocks Pacific email, be sure you have your Pacific email forwarded.
- If you are studying abroad your senior year, check with the Registrar's Office about graduation deadlines.

Registration:

1. Study abroad semester/year

- You are registered for 12 credits (SA 476-01) at Pacific, so you can receive financial aid and be billed properly. We will post the actual credits and grades earned while studying abroad after we receive your official transcript. These credits will be considered upper-division.
- You must maintain full-time status while abroad (at least 12 semester credits). If you are unsure how credits convert to semester credits, check with Steve Prag.
- You need 10 graded (not Pass/No Pass) credits of C- or better if using for Focal Study #49, and 12 graded (not Pass/No Pass) credits of C- or better if using for the International Perspectives requirement.
- If you enroll in more than 18 credits, an overload fee may be charged.
- Only the first 31 credits earned abroad will count toward your degree.

2. Semester of return

- Registration information is listed under "Advising and Registration" on the Registrar's webpage.
- Use BoxerOnline to see schedules, changes, and pre-requisites for your next term at Pacific.
- Watch your email for registration dates & information (typically October for Spring and March for Fall).
- Advise via email and register online during your registration period.

While abroad:

1. Stay connected

- Regularly check student news at <http://www.pacificu.edu/current-undergraduate>
- If you need your study abroad courses to meet major or minor requirements, email the department chair.

2. Documentation

- Before you return home, submit a request to your study abroad institution to send an official transcript to Pacific University.
- Bring back copies of your syllabus, course descriptions, catalog, coursework, etc.

Contact Information:

Registrar's Office	registrar@pacificu.edu	(503) 352-2793
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