College of Education
School of Learning and Teaching

Application

Send applications for Forest Grove and Woodburn campuses to:
Pacific University
College of Education Admissions
2043 College Way
Forest Grove, Oregon  97116
teach@pacificu.edu or krisha@pacificu.edu

Send applications for the Eugene campus to:
Pacific University
College of Education Admissions
40 E. Broadway, Suite 250
Eugene, Oregon  97401
teacheug@pacificu.edu

503-352-1435  |  teach@pacificu.edu
541-485-6812  |  teacheug@pacificu.edu

www.pacificu.edu
Application requirements vary for different programs. Please read carefully.
Application fees and Pacific University transcripts are waived for Pacific University graduates.

MASTER OF ARTS IN TEACHING – FIFTH YEAR, FLEX, AND WOODBURN STEM PROGRAMS

- Pacific University College of Education Application Form
- TSPC Character Questions (included in the application)
- Resume highlighting your experience with children/youth
- Proof of passing scores on a basic skills test (NES EAS, CBEST, Praxis Core Academic Skills, or WEST-B)
- One official transcript from each college/university attended
- Three letters of evaluation/recommendation (forms provided) from
  - A professor/instructor who had you as a student
  - An employer/supervisor
  - Someone who observed you with children/youth
- Two page essay on an education topic or issue of your choice
- $35 application fee

MASTER OF ARTS IN TEACHING SPECIAL EDUCATION PROGRAM

- Pacific University College of Education Application Form
- TSPC Character Questions (included in the application)
- Resume highlighting your experience with children/youth
- Proof of passing scores on a basic skills test (NES EAS, CBEST, Praxis Core Academic Skills, or WEST-B)
- One official transcript from each college/university attended
- Three letters of evaluation/recommendation (forms provided) from
  - A professor/instructor who had you as a student
  - An employer/supervisor
  - Someone who observed you with children/youth
- Two page essay on your personal and professional goals as a special educator
- $35 application fee

ADVANCED PROGRAMS FOR TEACHERS

Master of Education

- Pacific University College of Education Application Form
- TSPC Character Questions (included in the application)
- Resume highlighting your experience with children/youth
- Copy of teaching license
- One official transcript from each college/university attended
- Two letters of evaluation/recommendation (forms provided) from
  - Administrators/Supervisors
- Two page essay on your professional development goals
- $35 application fee

Special Education Endorsement

- Pacific University College of Education Application Form
- TSPC Character Questions (included in the application)
- Resume highlighting your experience with children/youth
- Copy of teaching license
- One official transcript from each college/university attended
- Two letters of evaluation/recommendation (forms provided) from
  - Administrators/Supervisors
Two page essay on your personal and professional goals as a special educator
$35 application fee

ESOL Endorsement for STEM Teachers (EL STEM)

Pacific University College of Education Application Form
TSPC Character Questions (included in the application)
Resume highlighting your experience with children/youth
Copy of teaching license
One official transcript from each college/university attended
One letter of evaluation/recommendation (form provided) from
  o Administrator/Supervisor
Application fee waived

Add-On Endorsements /Authorizations - Candidates adding an endorsement and/or authorization do not use this application. Instead, submit:

Add-On Endorsement/Authorization application
Personal Statement with professional goals
Current resume
Copy of teaching license
One official transcript from each college/university attended
One letter of evaluation/recommendation (form provided) from
  o Administrator/Supervisor addressing applicant’s professional teaching abilities
Application fee waived

MASTER OF ARTS IN EDUCATION (non-licensure program)

Pacific University College of Education Application Form
TSPC Character Questions (included in the application)
Resume highlighting your experience with children/youth
Evaluated transcript(s) evidencing completion of the equivalent of a U.S. bachelor’s degree
Three letters of evaluation/recommendation (forms provided)
Two page essay on your personal and professional goals as a special educator
$35 application fee

BACHELOR OF EDUCATION PROGRAMS- Eugene & Woodburn campuses
Applicants for the Forest Grove campus should email teach@pacificu.edu for application instructions.

Pacific University College of Education Application Form
TSPC Character Questions (included in the application)
Resume highlighting your experience with children/youth
Proof of passing scores on a basic skills test (NES EAS, CBEST, Praxis Core Academic Skills, or WEST-B)
One official transcript from each college/university attended
Two letters of evaluation/recommendation (forms provided) from
  o A professor/instructor who had you as a student
  o Someone who as observed you with children/youth
Two page essay on an education topic or issue of your choice
$35 application fee

Submit completed applications to:

Forest Grove & Woodburn campuses:                      Eugene campus:
            Pacific University College of Education Admissions          Pacific University
            2043 College Way                                          College of Education Admissions
            Forest Grove, Oregon 97116                             40 E. Broadway, Suite 250
            teach@pacificu.edu                                      Eugene, Oregon 97401
            krisha@pacificu.edu                                      teacheug@pacificu.edu
Legal Name ____________________________________________

Last        First        Middle      Preferred Name

Names that may appear on transcripts (if different) ____________________________________________

Permanent Address ____________________________________________

Street        Apartment Number

City        State        Zip Code/Postal Code        Country

(                       )                       (                       )

Home Telephone        Cell Telephone        E-mail address

Current Address (Until date: ____________________)

Street        Apartment Number

City        State        Zip Code/Postal Code        Country

(                       )                       (                       )

Home Telephone        Cell Telephone        E-mail address

PERSONAL DATA

Last 4 of Social Security Number ________ Date of Birth ________________________________

Place of Birth (Country) ________ Legal State of Residence ______________________________

Are you a citizen of the United States?  ☑ Yes ☑ No  If no*, of which country are you a citizen? __________

*NON-CITIZENS

What type of visa do you currently hold? ____________________________________________

(Students holding an immigrant/resident visa should include a copy of their visa card with the application.)

Have you attended Pacific before?  ☑ No ☑ Yes  When? ________________________________

Have you ever been dismissed from any school or college?  ☑ No ☑ Yes

If yes, please explain on a separate sheet.

Are you now, or have you ever been certified to teach?  ☑ No ☑ Yes

If yes:   Type of license: ________________________________ State: _____ Expiration Date: __________

How did you first hear of Pacific University? ____________________________________________

Who or what influenced you to apply? ____________________________________________

Are you completing a Free Application for Federal Student Aid?  ☑ No ☑ Yes  When? __________

If you are fluent in a foreign language, please list that language(s). ________________________________
ENGLISH LANGUAGE PROFICIENCY
Is English your native language?  
☑ Yes  ☐ No

If no, the English proficiency requirement has been satisfied by one of the following:

☑ I have received, or will receive, a Bachelor's Degree or higher from an accredited institution where English is the primary language of instruction prior to the start of Pacific's Program, I would like this degree considered as a demonstration of my English proficiency.

  College/University attended: ______________________________________
  Degree: __________________
  Date received, or will receive: ______/______/_____

☑ Qualifying TOEFL/IELTS scores:  Overall: _____________ Date taken: __________________________

  Section scores:  Reading _________ Listening _________ Writing _________ Speaking _________

Official scores must be sent to the College of Education by the program application deadline.

☑ I have not yet taken the TOEFL/IELTS exam, but plan to, and believe my scores will meet the requirement.

  Planned date of exam: ______/_____/_____

Official scores must be sent to the College of Education by the program application deadline.

ACADEMIC INFORMATION

College/University Information:
List all colleges/universities attended (even if for only one course) during and after high school. You are responsible for submitting official transcripts for each college or university attended. Include official AP and CLEP scores, if appropriate. As part of the application review, the admissions committee evaluates your academic achievement through the comparison of credit load per semester and employment while taking courses. Write a brief (one page only) history of employment while taking courses.

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<tr>
<th>From Mo/Yr</th>
<th>To Mo/Yr</th>
<th>Name of College or University</th>
<th>City, State</th>
<th>Degree Earned/Major</th>
<th>Date Awarded</th>
<th>Date Transcript Requested</th>
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TEST SCORES

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<th>Date to be taken</th>
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<td>PRAXIS - Core Academic Skills</td>
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<td>CBEST</td>
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<td>WEST-B</td>
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LETTERS OF EVALUATION
List the name and address of each individual from whom you have requested a letter of evaluation.

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<tr>
<th>Name</th>
<th>Email</th>
<th>Telephone</th>
<th>Occupation</th>
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PROGRAM OF INTEREST

Check only ONE Program:

☐ 5th Year MAT (daytime) ☐ Forest Grove
☐ MAT Flex (evening) ☐ Eugene
☐ MAT STEM/ESOL (daytime) Woodburn

Authorization Level:
☐ Early Childhood/Elementary
☐ Elementary/Middle School
☐ Middle School/High School

If middle school or high school authorization level, select up to 2 endorsement areas:

World Languages
☐ Art
☐ Business
☐ Drama
☐ Health
☐ Language Arts
☐ Mathematics
☐ Music
☐ Physical Education
☐ Social Studies

Chinese
French
German
Japanese
Russian
Spanish

Sciences
☐ Biology
☐ Chemistry
☐ Integrated Science
☐ Physics

Special Education
☐ MAT initial license ☐ Forest Grove
☐ Add SPED endorsement to current license ☐ Eugene
☐ Add SPED end. & MEd to current license

Authorization Level:
☐ Early Childhood/Elementary
☐ Middle School/High School

☐ MEd/Advanced Programs*
☐ Forest Grove
☐ Business
☐ Cultural Competence**
☐ Drama
☐ ESOL
☐ Health
☐ Language Arts
☐ Mathematics
☐ Music
☐ Physical Education
☐ Reading
☐ Social Studies
☐ Talented & Gifted**
☐ Technology Learning**

Authorization Level:
☐ Early Childhood/Elementary
☐ Elementary/Middle School
☐ Middle School/High School

Foreign Language
French
German
Japanese
Russian
Spanish

Please indicate endorsement area sought, select up to 2 endorsement areas:

Sciences
☐ Biology
☐ Chemistry
☐ Integrated Science
☐ Physics

☐ EL-STEM ESOL Endorsement Program for STEM Teachers

☐ Master of Arts in Education/ Curriculum Studies***
☐ Forest Grove
☐ Eugene

☐ BACHELOR OF EDUCATION LICENSURE PROGRAM
☐ Early Childhood & Elementary
☐ Eugene
☐ Woodburn

*For certified teachers who wish to pursue authorizations/endorsements; a master’s degree; or professional teaching license.
**Certificate program
***Non-licensure program.
TSPC CHARACTER QUESTIONS

You must answer "yes" or "no" to each of the following questions; any other response will result in your application being considered incomplete. All “yes” answers must be fully explained in writing on a separate piece of paper and the explanation must be signed and dated by you. If you answer "yes" to questions 8, 9 or 10, a certified true copy of the court’s final disposition, if available, must accompany the application on which the events are being reported in order for the application to be considered complete. Obtain copies of all court records of any conviction. If a court record is unavailable, then you must get verification from the court that the record has been destroyed.

1. ☐ Yes ☐ No  Have you ever left any educational or school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review or investigation of alleged misconduct? Have you ever left educational or school-related employment when you had reason to believe an investigation for misconduct was underway or imminent?

2. ☐ Yes ☐ No  Are you currently the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?

3. ☐ Yes ☐ No  Have you ever been placed on leave by your employer for any alleged misconduct?

4. ☐ Yes ☐ No  Have you ever had any adverse action taken on a professional certificate, license or charter school registration? Have you ever been placed on probationary status for alleged misconduct while holding a professional license, certificate, registration, or credential?

5. ☐ Yes ☐ No  Have you ever been denied any professional license for which you applied or granted a professional license on a conditional or probationary basis for any alleged misconduct?

6. ☐ Yes ☐ No  Have you ever surrendered a professional license of any kind before its expiration?

7. ☐ Yes ☐ No  Have you ever been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational licensure?

8. ☐ Yes ☐ No  Have you ever been convicted or been granted a diversion or conditional discharge by any court for any: (a) Felony; (b) Misdemeanor; or (c) Major traffic violation including but not limited to: driving under the influence of intoxicants or drugs; reckless driving, fleeing from or attempting to elude a police officer; driving while your license was suspended, revoked or used in violation of any license restriction; or failure to perform the duties of a driver or witness at an accident?

9. ☐ Yes ☐ No  Have you ever been arrested or cited for any offense listed in section (8) above which is still pending in the courts? This includes any diversion, conditional discharge or postponed adjudication that has not been dismissed by the courts at the time this application is signed.

10. ☐ Yes ☐ No  Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons?

READ AND SIGN

I hereby certify that the information submitted on or relating to this form is true and correct and grant the Commission permission to check civil or criminal records to verify any statement made on this application. The Commission may revoke any license upon evidence that the holder knowingly made any false statements in the application for the license.

I understand that this application becomes the property of Pacific University and is not returnable. I also understand that this application becomes part of the College of Education file and is accessible to faculty, staff, and members of the Admissions Committee.

Applicant’s Signature  Date
To the evaluator: The person named above is applying to the College of Education at Pacific University and has requested that your evaluation be included as part of the information on which we will base our admission decision. You can assist us in our evaluation of this applicant by responding frankly to the questions on this form. If you do not know the applicant well, return the form to the applicant so that it may be given to another evaluator.

The U.S. Family Educational Rights and Privacy Act of 1974 (FERPA) requires that permanent files be open to successful applicants who then enroll in a college or university. To comply with FERPA and to ensure a candid response from evaluators, the Office of Admission will remove from the applicant's file the completed letters of evaluation of all successful applicants prior to the student entering Pacific University. Thus, your comments will not reach the applicant.

The admission procedure of the College of Education requires the applicant to gather three letters of evaluation (and other documents) and submit a complete set of documents with the application. The advantage of this system is that the applicant knows the application is complete when submitted. Complete this form, place it in the envelope provided by the applicant, seal the envelope, and sign it across the seal. Return it to the applicant, who will forward it, unopened, to the College of Education.

Thank you for your assistance.

1. Mark an "X" under the number that best represents your appraisal of the applicant and comment on these ratings in section 4, "Further Comments and Evaluation."

<table>
<thead>
<tr>
<th>Poor</th>
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<th>Average</th>
<th>Good</th>
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**Academic Ratings**
- Intellectual ability
- Motivation
- Written Communication
- Oral Communication

**Character Ratings**
- Concern for others
- Emotional stability
- Independence
- Industry
- Initiative
- Interpersonal Skills
- Leadership
- Receptive to Constructive Criticism
- Reaction to setbacks
- Reliability
- Self-Confidence
- Self-Discipline
- Warmth of personality

~~OVER~~
2. Explanation of any unusual circumstances

__________________________________________________________________________________________________________________________________________________________________________________________

3. Significant school and community activities, special interests, and abilities

__________________________________________________________________________________________________________________________________________________________________________________________

4. Comments and recommendations, including specific evaluation of the applicant’s suitability for the teaching profession.

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5. Applicant’s area of greatest strength

__________________________________________________________________________________________________________________________________________________________________________________________

6. Applicant’s area of weakness

__________________________________________________________________________________________________________________________________________________________________________________________

7. Overall estimate of success in a graduate level teacher education program:

☐ Excellent
☐ Above Average
☐ Average
☐ May encounter some difficulty
☐ Poor

Signature of Evaluator __________________________________________ Date __________________________

Print name/title ________________________________________________

Occupation _____________________________________________________

Employer _______________________________________________________

Address _________________________________________________________

Phone (____) __________________________________________________ E-mail _______________________

Relationship to the applicant __________________________ How long have you known the applicant? ____________

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<td>Intellectual ability</td>
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<td>Motivation</td>
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</table>
2. Explanation of any unusual circumstances


3. Significant school and community activities, special interests, and abilities


4. Comments and recommendations, including specific evaluation of the applicant's suitability for the teaching profession.


5. Applicant's area of greatest strength


6. Applicant's area of weakness


7. Overall estimate of success in a graduate level teacher education program:
   - Excellent
   - Above Average
   - Average
   - May encounter some difficulty
   - Poor

Signature of Evaluator ___________________________ Date ___________________________

Print name/title _____________________________________________

Occupation ________________________________________________

Employer _________________________________________________

Address __________________________________________________

Phone (_____) __________________________ E-mail ___________________________

Relationship to the applicant __________________________ How long have you known the applicant? ____________

Forest Grove & Woodburn campuses: Pacific University
   Pacific University
   College of Education Admissions
   College of Education Admissions
   2043 College Way
   40 E. Broadway, Suite 250
   Forest Grove, Oregon 97116
   Eugene, Oregon 97401
   teach@pacificu.edu
   teacheug@pacificu.edu
   krisha@pacificu.edu
Name of Applicant ____________________________

To the evaluator: The person named above is applying to the College of Education at Pacific University and has requested that your evaluation be included as part of the information on which we will base our admission decision. You can assist us in our evaluation of this applicant by responding frankly to the questions on this form. If you do not know the applicant well, return the form to the applicant so that it may be given to another evaluator.

The U.S. Family Educational Rights and Privacy Act of 1974 (FERPA) requires that permanent files be open to successful applicants who then enroll in a college or university. To comply with FERPA and to ensure a candid response from evaluators, the Office of Admission will remove from the applicant’s file the completed letters of evaluation of all successful applicants prior to the student entering Pacific University. Thus, your comments will not reach the applicant.

The admission procedure of the College of Education requires the applicant to gather three letters of evaluation (and other documents) and submit a complete set of documents with the application. The advantage of this system is that the applicant knows the application is complete when submitted. Complete this form, place it in the envelope provided by the applicant, seal the envelope, and sign it across the seal. Return it to the applicant, who will forward it, unopened, to the College of Education.

Thank you for your assistance.

1. Mark an "X" under the number that best represents your appraisal of the applicant and comment on these ratings in section 4, "Further Comments and Evaluation."

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<th>Good</th>
<th>Truly Outstanding</th>
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</table>

**Academic Ratings**
- Intellectual ability
- Motivation
- Written Communication
- Oral Communication

**Character Ratings**
- Concern for others
- Emotional stability
- Independence
- Industry
- Initiative
- Interpersonal Skills
- Leadership
- Receptive to Constructive Criticism
- Reaction to setbacks
- Reliability
- Self-Confidence
- Self-Discipline
- Warmth of personality

~~OVER~~
2. Explanation of any unusual circumstances 

__________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________

3. Significant school and community activities, special interests, and abilities 

__________________________________________________________________________________________________________________________

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4. Comments and recommendations, including specific evaluation of the applicant’s suitability for the teaching profession.

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5. Applicant’s area of greatest strength 

__________________________________________________________________________________________________________________________

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6. Applicant’s area of weakness 

__________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________

7. Overall estimate of success in a graduate level teacher education program:

☐ Excellent
☐ Above Average
☐ Average
☐ May encounter some difficulty
☐ Poor

Signature of Evaluator ___________________________________________ Date _______________________

Print name/title ____________________________________________________________

Occupation ____________________________________________________________

Employer ______________________________________________________________

Address ________________________________________________________________

Phone (_____) __________________________ E-mail __________________________

Relationship to the applicant ____________________________ How long have you known the applicant? ________________
Items below do **not** have any bearing on the admission decision and are for statistical purposes only.

**NAME** ___________________________

**GENDER**
- ☐ Male
- ☐ Female

**MARITAL/RELATIONSHIP STATUS**
- ☐ Single
- ☐ Married/Partnered
- ☐ Other

**ETHNICITY**

Are you Hispanic/Latino?
- ☐ Yes
- ☐ No

Check all that characterize your race. (Note: Regardless of your answer to the previous question, please mark one or more races to indicate what you consider yourself to be.)

- ☐ White (non-Hispanic)
- ☐ Black or African American
- ☐ Asian
- ☐ American Indian or Alaska Native
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ Other _______________________
Pacific University
College of Education
SCHOOL OF LEARNING & TEACHING

A diverse and sustainable community
dedicated to discovery and excellence in teaching,
scholarship and practice, Pacific University

inspires students to think, care, create,
and pursue justice in our world.