ATTENDANCE POLICY FOR OFF-CAMPUS PRACTICA AND EXTERNSHIPS

Students are expected to attend clinical practicum/externship on all scheduled days during the semester. When a student is unable to attend on a given day, the student is responsible for notifying their off-campus supervisor and the CSD Director of Clinical Education (Ellen Reuler reulere@pacificu.edu). Students are responsible for filling out the attendance form, obtaining their off-campus supervisor’s signature at the end of the semester, and turning the form in to the Director of Clinical Education.

Students are expected to offer to make up any missed days. This may involve extending the practicum beyond the original end date. Make-up days will be dependent on the schedule and availability of the off-campus supervisor.