Placing Summit Requests in Boxer Search

Begin by typing in your term(s) (such as title, author or a keyword) in the Boxer Search box on the Library homepage. You can also click the Browse or Advanced Search links below the box.

Step 1
The advanced search lets you choose to search **(A)** by title, author or subject and lets you **(B)** limit your search by a variety of fields.

Step 2
Click **Availability & request options** below the desired item.

Step 3
Click **Request from Summit**.

Step 3
The Summit catalog will open in a new tab.

Step 4
Choose Pacific University and click Continue.

Step 5
Choose your **(A)** pickup location, **(B)** volume number (when requesting a part of a series) and **(C)** click Continue.

You will receive an email when your Summit item(s) are ready to be picked up.

WHERE CAN I LEARN MORE ABOUT BOXER SEARCH?
Visit pacificu.edu/library/boxersearch.cfm

PLEASE REMEMBER:
Summit items that are not picked up after one week will be sent back to the owning library.