Microenterprise Program – Food Entrepreneurship Intern

Placement Agency: Adelante Mujeres, a 501c3 nonprofit community-based organization in Forest Grove, OR

Organizational Mission: The mission of Adelante Mujeres is the holistic education and empowerment of low-income Latina women and their families.

Program Placement: The Microenterprise Program, which is comprised of three interrelated projects: Adelante Empresas (small business development), Adelante Agricultura (agriculture-specific business development), and the Forest Grove Farmers Market.

Project Overview: Intern will work with several projects in the Microenterprise program, including:

- **Forest Grove Farmers Market** – Help with set-up and take-down; assist in on-site coordination of special events such as cooking demonstrations and Market Sprouts Kids Club; and coordinate volunteers. Support the SNAP/Match incentives programs, as well as the Produce Rx voucher program.

- **Sabor Color** – Support program staff and participants in accessing the certified commercial kitchen, in marketing, and with educational opportunities and events. Sabor Color provides local Latino food entrepreneurs with access to commercial kitchen space in order to build and promote their prepared food businesses.

*Specific internship projects are adaptable to intern’s skills and interests, within the needs of the organization.*

Intern Qualifications:

- Commitment to the mission of Adelante Mujeres and to small business development;

- Spanish language skills (conversational level required; intermediate level preferred)

- Interest in food preparation, food entrepreneurship, farmers markets, and/or food systems;

- Highly motivated, responsible, trust-worthy, and detail-oriented;

- Able to work with diverse populations. Experience working with and motivating Latino families preferable;

- Possess excellent communication skills and be able to independently and in a team;

- Able to take the lead on development of individual learning goals, project goals, measurable outcomes, timelines and reporting;

- Flexibility with work schedule and willingness to adapt to a variety of physical settings.

Commitment: Internships may be full or half time for approximately 9-14 weeks, starting between mid-May and mid-June (depending on the applicant's availability and the organization's needs).

Benefits to Intern: No monetary compensation will be provided by Adelante Mujeres for this internship but there are a variety of other benefits. The intern will gain valuable hands-on experience. Internship may meet Internship for Credit or Civic Engagement requirements.

Potential Learning Outcomes:

- Learn about incentive programs for purchasing fresh, local produce with federally-funded nutrition benefits, such as SNAP and WIC.

- Learn about and deliver educational programming at the farmers market (youth education, cooking demonstrations, etc.).

- Learn and model best practices in a certified commercial kitchen.

- Learn about and demonstrate how locally produced and locally prepared food can have a positive impact on food entrepreneurship, healthy eating, and the local economy.

To Apply: For priority consideration, please send cover letter and resume to Caitlin Matthews at cmatthews@adelantemujeres.org by March 15, 2014. Position open until filled.
Microenterprise Program – Organic Food Systems Intern

Placement Agency: Adelante Mujeres, a 501c3 nonprofit community-based organization in Forest Grove, OR

Organizational Mission: The mission of Adelante Mujeres is the holistic education and empowerment of low-income Latina women and their families.

Program Placement: The Microenterprise Program, which is comprised of three interrelated projects: Adelante Empresas (small business development), Adelante Agricultura (agriculture-specific business development), and the Forest Grove Farmers Market.

Project Overview: Intern will work with several projects in the Microenterprise program, including:

- **Victory Community Garden Demonstration Plot** – Help with production and maintenance at the garden. The purpose of the Demo Plot is to serve as an educational resource for Latino community gardeners, demonstrating the implementation of organic production methods and lesser-known yet highly marketable vegetable varieties.
- **La Esperanza Distributor** (a values-based fresh produce distributor) – Provide support in marketing and outreach for the distributor and the CSA (Community Supported Agriculture). Assist with the distribution of local, organic produce grown by Latino farmers.

*Specific internship projects are adaptable to intern’s skills and interests, within the needs of the organization.*

Intern Qualifications:

- Commitment to the mission of Adelante Mujeres and to small business development;
- Spanish language skills (conversational level required; intermediate level preferred);
- Experience and/or interest in sustainable agriculture, food production, and food systems;
- Highly motivated with a strong demonstrated commitment to sustainability and working to undo practices and systems that deplete the environment;
- Able to work with diverse populations. Experience working with and motivating Latino families preferable;
- Possess excellent communication skills and be able be able to independently and in a team;
- Able to take lead on development of individual learning goals, project goals, measurable outcomes, timelines and reporting;
- Flexibility with work schedule and willingness to adapt to a variety of physical settings.

Commitment: Internships may be full or half time for approximately 9-14 weeks, starting between mid-May and mid-June (depending on the applicant's availability and the organization's needs).

Benefits to Intern: No monetary compensation will be provided by Adelante Mujeres for this internship but there are a variety of other benefits. The intern will gain valuable hands-on experience. Internship may meet Internship for Credit or Civic Engagement requirements.

Potential Learning Outcomes:

- Learn about and apply organic vegetable production methods on a small scale.
- Learn about the coordination of Community Supported Agriculture (CSA) shares and communication with members.
- Learn about and support the operations of a small-scale values-based fresh produce distributor.
- Learn about and demonstrate how locally produced food can have a positive impact on small organic farming businesses, healthy eating, and the environment.

To Apply: For priority consideration, please send cover letter and resume to Caitlin Matthews at cmatthews@adelantemujeres.org by March 15, 2014. Position open until filled.