

Changes to a Major, Minor, Track, or Emphasis Form

College of Arts and Sciences

Proposer Information

Proposer _____ Email _____
Department _____ Date _____

Please answer the following questions regarding the proposed change in the major, minor, track, or emphasis:

1. Outline of the Program and its Requirements

Please provide the current catalog copy as well as the proposed copy.

2. Rationale

Please explain the rationale behind the proposed changes.

3. Students

- a. Will students who pursue this program still be able to complete their degree in a timely manner?
- b. If the program is a major, will students still be able to complete the major and a minor in 4 years? A second major?

4. Faculty

Will there be a change in staffing? If so, how will this program be staffed?

5. Required Resources

- a. What will be the impact of this program on other programs, faculty, and staff? Be sure you have communicated with anyone who would be affected by the implementation of your proposed program.
- b. Are there special facilities or equipment needs?

6. Advising Handbook Review

Please review your program entry in the Advising Handbook http://www.pacificu.edu/as/academic_handbook/index.cfm. If changes are required, please contact Gretchen Potter, Director of the Advising Center, and your Department Chair.

Approval

Department Chair _____ Date _____

School Director _____ Date _____

Curriculum Committee Chair _____ Date _____